

2015 Checklist

► **Reminder: 2015 taxes are due October 17, 2016**

Taxpayer	Spouse	Dependent(s)	Basic Information
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Name, SSN or ITIN, and Date of Birth
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Last Year's Return; Hard Copy or PDF File
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Estimated Taxes Paid

Taxpayer	Spouse	Dependent(s)	Documents Received
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forms W-2; Wages and Tax Statements
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forms 1095; Includes Health Insurance Marketplace Statement (1095-A), Health Coverage (1095-B) and Employer-provided Health Insurance Offer and Coverage (1095-C)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forms 1098; Includes Mortgage Interest (1098) and Student Loan Interest (1098-E)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forms 1099; Includes Dividend Income (1099-DIV), Interest Income (1099-INT & 1099-OID), Merchant Card and Third Party Network Payments (1099-K), Miscellaneous Income (1099-MISC), Retirement Plan Distribution (1099-R), Sale of Home or Real Estate (1099-S), Capital Gain Transactions (1099-B), Distributions from an HSA, Archer MSA or Medicare Advantage MSA (1099-SA) and Unemployment Compensation (1099G)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forms 2439; Notice to Shareholder of Undistributed Long-term Capital Gains
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schedule K-1(s); Partnership, S Corporation, and Estate or Trust Income

Taxpayer	Spouse	Dependent(s)	Personal Records
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Child and Dependent Care Expenses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Education Expenses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Medical Expenses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vehicle (Personal Property) Taxes Paid
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Real Estate Taxes
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mortgage Interest Paid
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charitable Contributions
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Business Farm or Rental Income/Expenses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Employee Expenses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gambling Expenses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Investment Transactions
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Retirement Plan Contributions
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Foreign Earned Income and Foreign Taxes Paid
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Moving Expenses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Energy Efficiency Property Expenses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Alimony Expenses and/or Income
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Expenses for Miscellaneous Itemized Deductions / Miscellaneous Income

Taxpayer	Spouse	Dependent(s)	E-File/Print
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bank Information (Accounting & Routing Number for Direct Deposits/Withdrawal)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Prior year's Self-Select PIN or Prior year's AGI (Adjusted Gross Income), Prior year Identity Theft PIN

Notes ***Please notify us of e-mail or address changes**